

How do I add a facility?

Facility Search:

To add a facility while you are currently logged in, you will select the "Facilities" pill. You will then select the "Add Facility" button. Next, you will need to fill in the information necessary to search for a facility in the form shown below.

Facility Search

Facility Name	City	State
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country	Zip Code	Sort Results By
<input type="text"/>	<input type="text"/>	Facility Name (A-Z) ▼

SEARCH FOR FACILITY CLEAR FORM BACK

0 Search Results Hide Filters

FACILITY NAME	CITY	STATE	ZIP CODE	ADDRESS
No Results				

Once you have found the correct facility, you will click the "+" icon to add the facility.

FACILITY NAME	CITY	STATE	ZIP CODE	ADDRESS	
Canham Natatorium	Ann Arbor	MI	48104-3715	500 E Hoover Ave	+

You will then need to add all facility information and click the "Save" button.

Edit Team Facility Contact Info

Facility Name	Address Line 1	Address Line 2
Canham Natatorium	500 E Hoover Ave	
City	State	Zip Code
Ann Arbor	MI	48104-3715
Facility Primary Contact Name*	Facility Email*	Facility Phone Number*
<input type="text"/>	<input type="text"/>	<input type="text" value="+1"/>
Name of Team Contact for Facility*	Email of Team Contact for Facility*	Phone Number of Team Contact for Facility*
<input type="text"/>	<input type="text"/>	<input type="text" value="+1"/>
Facility can host meet?	Is this a training facility? (training facilities will show up in Club Finder)	
<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> <input type="checkbox"/>	

Next, you will select the "Pool Ladder" icon to add the pool configuration.

FACILITY NAME	CITY	STATE	ZIP CODE	ADDRESS	
Canham Natatorium	Ann Arbor	MI	48104-3715	500 E Hoover Ave	+

Once you have clicked on the "Pool Ladder" icon, you will be taken to the following page where you will need to enter information about the pool's configuration.

Once you have entered the necessary information, you will click the "Save" button to save the information you have entered.

Additional Information: Your facility will need to be added before you can create meets.