

How to Transfer Yourself to a Different Club

Commented [MV1]: Do we want to mention anything about the 60 day transfer rule?

To request a transfer (for yourself) to a different club:

1) Log into you Member Record at **hub.usaswimming.org**:

Login

Please login with your username and password.

Username

YourUsername

Password

LOGIN

FORGOT USERNAME

FORGOT PASSWORD

CREATE A LOGIN

2) Click "General Info" in the My Account section of your dashboard.

USA SWIMMING

EVENTS & TICKETS FIND A SWIM TEAM & LESSONS SWIM SHOP Welcome USASwimming Settings Logout

Members Education Competition Help

UU USASwimming User

My Family

No Family Members

My Account

General Info

Groups

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Photos

3) On the View/Edit Member page, click the “Club Transfer” pill to view the Member Club Transfer table. Click the down arrow to expand the table and then click "Initiate Transfer" on the right side of the table.

View/Edit Member

← Back to My Dashboard

Member Name: USASwimming User

Member Id: [REDACTED]

Roles: Athlete

General

Profile

Info

Contact Info

Club Transfer

Ethnicities

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Member Club Transfer

CLUB

[REDACTED] Swim Club

MEMBER ROLE	EFFECTIVE DATE	EXPIRATION DATE	STATUS
Premium Athlete	08/26/2020	12/31/2020	Transfer Eligible

Initiate Transfer

4) In the Transfer Form, enter the name of your new club, your first name, and your last name. Then click the "Submit Transfer" button.

Member Club Transfer

Current Club Info

Club	Member Role
Swim Club	Premium Athlete

Transfer Form

New Club*

NEW CLUB

This will confirm that the above information is correct. I understand that the above athlete will remain Unattached for 60 consecutive days from the date of last open sanctioned competition in accordance with USA Swimming Rules and Regulations 203.3.

First and Last Name*

USASwimming User

Date

08/26

The club from which the athlete is transferring will be notified that this transfer has occurred. The old club has the responsibility to notify the LSC Registrar of the new club within sixty (60) days if the club has obtained a court judgment in accordance with USA Swimming Rules and Regulation 203.6. If there is a court judgment, the swimmer will be Unattached until such time as the judgment has been satisfied.

SUBMIT TRANSFER	BACK
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5) After submitting your transfer, return to the Club Transfer pill on your View/Edit Member page. Your transfer status will update to "Pending." Click "Review Transfer" to view the details of your transfer request. For updates on your transfer status or to receive assistance, please contact your [LSC Registration Chair](#).

View/Edit Member

← Back to My Dashboard

Member Name: USASwimming User

Member Id: [REDACTED]

Roles: Athlete 

General

Profile

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CLUB

[REDACTED] Swim Club

MEMBER ROLE	EFFECTIVE DATE	EXPIRATION DATE	STATUS
Premium Athlete	08/26/[REDACTED]	12/31/[REDACTED]	Transfer Pending

[Review Transfer](#)

Once the transfer is approved by your LSC, the New Club attached date will appear on the member record under affiliations.