

How do I register someone who is brand new to USA Swimming?

Log into your parent account at hub.usaswimming.org.

Navigate to your club's Online Member Registration link. *If you have not received your club's registration link, please reach out to your club directly.*

At the top of the page, you will see a **Create New Memberships** section. The box on the left is for new members. Click "**Register New Member.**"

On the next page, you will be asked who the membership is for. If you are registering your child, click the top box. If you are registering yourself, click the bottom box.

You will now proceed through the registration forms.

On the first form labeled **About Member**, make sure you are filling in the information for the person who the membership is for. If you are registering your child, this will be their info. If you are registering yourself, this will be your info.

On the **Contact** form, be sure to fill in the information of the member's main contact. If you are registering your child, fill in your own information and select Parent (or other applicable title) in the 'Relationship to Member' dropdown box.

The **Membership** form is where you will select which membership(s) you are going to purchase for the person who is being registered. If you are unsure which membership(s) you need, please reach out to your club.

Complete the **Ethnicity** and **Gender** forms by selecting the ethnicity and competition category for the person who is being registered.

Click the red "No" toggle buttons to change them to "Yes" for each of the legal acknowledgements. Enter your signature.

You will now see a **Member Summary** with all of the information you have entered. Please review the information to make sure it is correct. To register a second member, click the blue "Add Another Member" button. Click "Check Out" to complete the registration for just the single member you've entered

information for.

You will be taken to your **Shopping Cart**. Review the items, and click "Check Out" in the bottom right corner. Enter your payment information and click "Pay" to complete your purchase.