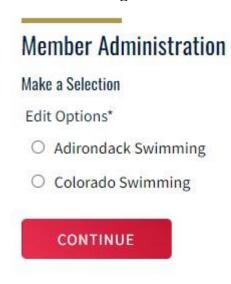# How does an LSC access, add, edit, and delete Security Permissions?

The LSC Security Role Members will allow LSC administrators to assign registered member to an LSC Security Role. These security roles dictate a user's permissions through SWIMS.

To access Member Administration:

1. Login to your USAS account
2. Click on 'Admin' from the top right navigation options and select 'LSC Management' from the dropdown
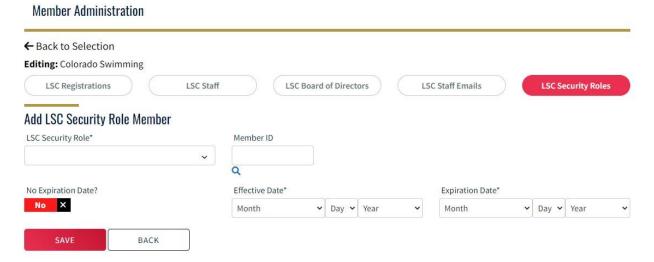3. Next, select the LSC for which a registration season needs to be set up

and click 'Continue'

4. You will then be taken to the 'Member Administration' page, pictured below, click on the 'LSC Security Roles' pill.

To add a member to a Security Role:

1. Click 'Add Staff Member'
2. Select the 'LSC Security Role'
3. Search for the Member ID
4. Select the toggle for No Expiration Date? (Yes, No)
5. Enter the Effective Date and Expiration Date
6. Click 'Save'

To edit the Security Role of a member:

1. Click the arrow to expand member
2. Click the 'Edit' icon
3. From here, you can update the 'Expiration Date', should the member be reelected or choose to leave the position

Edit LSC Security Role

LSC Security Role	Member Id	Member Name
Registration Admin	A7DD47CAB6CF92	Perry Mason
Effective Date	No Expiration Date?	Expiration Date*
08/01/2022	No ✕	August ⌄ 31 ⌄ 2023 ⌄

SAVE   BACK

To delete a Security Role of a member:

1. Click the arrow to expand member
2. Click the 'Delete' icon

LSC Security Role Members

ADD SECURITY ROLE

Show Only Current Members/Roles?
✓ Yes

LSC SECURITY MEMBER NAME	EMAIL		
Perry Mason	sgoupil@catalyte.io		⌃

ROLE	EFFECTIVE DATE	EXPIRATION DATE	
Registration Admin	08/01/2022	08/31/2023	✎ 🗑

LSC Security Roles/Access:

- Registration Admin
  - Club Edit: this provides you access to Club Edit permissions for clubs within your LSC.
  - Club Edit - Admin Changes: this provides you access to change the club code or club name for a club within your LSC.
  - Club Edit - Facilities: this provides you access to edit a club's facilities for clubs within your LSC.
  - Club Edit - Meets: this provides you access to request a meet sanction on behalf of a club for clubs within your LSC.
  - Club Read: this provides you read-only access to all clubs.
  - Club Search: this provides you access to Club Search.
  - Facilities Edit: this provides you access to Facilities search and edit.
  - Groups Add: this provides you access to add a group.

- LSC Member Administration: this provides you access to LSC Registrations, LSC Staff, LSC BOD, LSC Emails, and LSC Security roles for your LSC.
- LSC OMR Administration: this provides you access to set up registration types and registration dates for your LSC.
- LSC Unattached Registration: this provides you access to the Unattached registration link for your LSC.
- Meet Read: this provides you read-only meet access for all meets.
- Meet Recon: this provides you access to meet recon
- Meet Search: this provides you access to meet search.
- Member Edit: this provides you access to member edit for members within your LSC.
- Member Edit - Advanced: this provides you access to advanced member edit permissions for members within your LSC.
- Member Edit - Affiliations: this provides you access to view membership history.
- Member Edit - Requirements: this provides you access to view a member's requirements and manually add dates to some requirements for members within your LSC.
- Member Read: this provides you read-only access to all members.
- Member Search: this provides you access to member search.
- My Groups: this provides you edit access to groups within your LSC.
- Reporting: this provides you access to reporting.
- Times Read: this provides you read-only access to times.
- Workflow - Club Transfers: this provides you permission to approve club transfer requests for members transferring into your or within your LSC.
- Workflow - LSC New Club Registration: this provides you permission to approve new club applications for clubs within your LSC.
- Sanctions Admin
  - Club Read: this provides you read-only access to all clubs.
  - Club Search: this provides you access to Club Search.

- o Facilities Edit: this provides you access to Facilities search and edit.
- o Meet Edit: this provides you permissions to add and edit meets within your LSC.
- o Meet Read: this provides you read-only meet access for all meets.
- o Meet Search: this provides you access to meet search.
- o Member Read: this provides you read-only access to all members.
- o Member Search: this provides you access to member search.
- o OME Meet Host: this provides you access to set up OME Meet Host for meets within your LSC.
- o Reporting: this provides you access to reporting.
- o Times Read: this provides you read-only access to times.
- o Workflow - Meet Sanction Request: this provides you permission to approve meet sanction requests for clubs within your LSC.
- Times Admin
  - o Club Read: this provides you read-only access to all clubs.
  - o Club Search: this provides you access to Club Search.
  - o Facilities Edit: this provides you access to Facilities search and edit.
  - o Meet Edit: this provides you permissions to add and edit meets within your LSC.
  - o Meet Read: this provides you read-only meet access for all meets.
  - o Meet Recon: this provides you access to meet recon
  - o Meet Search: this provides you access to meet search.
  - o Member Read: this provides you read-only access to all members.
  - o Member Search: this provides you access to member search.
  - o My Time Standards: this provides you access to add time standards for your LSC.
  - o Reporting: this provides you access to reporting.
  - o Times Edit: this provides you permissions to edit times within your LSC.
  - o Times Error Tank: this provides you permission to manage the times error tank for meets within your LSC.

- Times Read: this provides you read-only access to times.
- Times Upload: this provides you access to upload meet results for meets within your LSC