N2 and N3 Evaluation, Certification, and Recertification Requirements

### **N2 EVALUATION AND NATIONAL CERTIFICATION**

### **REQUESTING N2 CERTIFICATION EVALUATION REQUIREMENTS**

- Must be a certified LSC Stroke and Turn Judge and participate in LSC meets.
- Prior to requesting N2 ST evaluation, must have worked at least 16 sessions as a certified ST, as recorded in OTS, at USA Swimming **sanctioned** meets.
  - Apprentice sessions, Time Trials, and manually recorded sessions/meets will not count towards this requirement.
- Request N2 ST evaluation at an Official's Qualifying Meet (OQM).
- Must work a minimum of 4 sessions at that meet.
- Must be evaluated over at least 3 OQM sessions as a ST at that meet.
- Must work at least 8 ST sessions meeting the requirements above, as recorded in OTS, before requesting a re-evaluation if an unsatisfactory recommendation was received.

# **APPLYING FOR N2 CERTIFICATION REQUIREMENTS**

Candidates are responsible for applying for advancement online through OTS. Candidates should ensure that all requirements as listed below are fulfilled prior to submitting an application.

- N2 ST evaluation is satisfactory and in OTS.
- Within 3 years of satisfactory N2 ST evaluation, apply for advancement to N2 ST online through OTS.
- Process may take up to 2 weeks before credentials reflect changes.

#### **REQUESTING N2 RECERTIFICATION EVALUATION REQUIREMENTS**

- Must maintain LSC Stroke and Turn Judge Certification and participate in LSC meets.
- Recertification evaluation may only be requested within 18 months of N2 ST certification expiration.
- Request N2 ST recertification evaluation at an Official's Qualifying Meet (OQM).
- Must work minimum of 4 sessions at that meet.
- Must be evaluated over at least 2 OQM sessions as an ST at that meet.
- May not be conducted by the candidate's most recent evaluator in the position.

# **APPLYING FOR N2 RECERTIFICATION**

# Candidates are responsible for applying for recertification online through OTS. Candidates should ensure that all requirements listed below are fulfilled prior to submitting an application.

- N2 ST recertification evaluation is satisfactory and in OTS.
- Must have worked at 3 LSC Championships, Zones, Sectionals, Futures, or OQMs, a minimum of 4 sessions each (only 1 may be a USA Swimming National Championship meet), in the prior 3 years, in any position.
- Meet/session and LSC participation requirements are met.
- N2 ST recertification may only be requested within 18 months of N2 ST certification expiration.
- Within 3 years of N2 ST recertification evaluation, apply online through OTS for N2 ST recertification.
- Process may take up to 2 weeks before credentials reflect changes.



N2 and N3 Evaluation, Certification, and Recertification Requirements

### **REINSTATEMENT OF EXPIRED N2 CERTIFICATION**

- Expired N2 ST certifications of less than 3 years: complete the recertification requirement for N2 ST.
- Expired N2 ST certifications **exceeding 3 years**: complete the **evaluation and certification** requirements for the expired positions. Start the process by meeting evaluation and certification requirements for N2 ST, with the exception that no pre-evaluation sessions are required.
- Expired N2 ST with expired LSC certifications exceeding 3 years: start the evaluation and certification process over, with the exception that only half of the pre-evaluation sessions are required for each position evaluation.



N2 and N3 Evaluation, Certification, and Recertification Requirements

### N3 EVALUATION AND NATIONAL CERTIFICATION

#### **REQUESTING N3 CERTIFICATION EVALUATION REQUIREMENTS**

- Must be a certified N2 ST.
- N3 ST requires 1 satisfactory evaluation from 1 evaluator at 1 Official's Qualifying Meets (OQMs). Plus, the N3 evaluator cannot be the candidate's most recent evaluator in the position.
- Prior to requesting N3 ST evaluation, must have worked as a certified N2 ST at no fewer than 8 sessions at USA Swimming **sanctioned** meets, as recorded in OTS.
  - Time Trials and manually recorded meets/sessions will not count towards this requirement.
- Request N3 ST evaluation at an Official's Qualifying Meet (OQM).
- Must be evaluated over a minimum 4 OQM sessions as an ST at that meet.
- Prior to requesting re-evaluation for N3 evaluation where an unsatisfactory recommendation was received, must have worked as an ST at no fewer than 8 sessions at USA Swimming **sanctioned** meets, as recorded in OTS.

### **APPLYING FOR N3 CERTIFICATION REQUIREMENTS**

Candidates are responsible for applying for advancement online through OTS. Candidates should ensure that all requirements listed below are fulfilled prior to submitting an application.

- N3 ST evaluation is satisfactory and in OTS.
- Application for N3 ST cannot be made **until 1 year** after N2 ST certification has been granted.
- Must maintain LSC Stroke and Turn Judge certification and participate in LSC meets.
- Must have worked at 3 LSC Championships, Zones, Sectionals, Futures, or OQMs, minimum of 4 sessions each (only 1 may be a USA Swimming National Championship meet), in the prior 3 years, in any position.
- Within 3 years of satisfactory N3 ST evaluation, apply online through OTS for N3 ST certification.
- Process may take up to 2 weeks before credentials reflect changes.

### **REQUESTING N3 RECERTIFICATION EVALUATION REQUIREMENTS**

- Must maintain LSC Stroke and Turn judge Certification and participate in LSC meets.
- Recertification evaluation may only be requested within 18 months of N3 ST certification expiration.
- Request N3 ST recertification evaluation at an Official's Qualifying Meet (OQM).
- Must work minimum of 4 sessions at that meet.
- Must be evaluated as an ST over at least 2 OQM sessions at that meet.
- May not be conducted by the candidate's most recent evaluator in the position.



N2 and N3 Evaluation, Certification, and Recertification Requirements

### APPLYING FOR N3 RECERTIFICATION REQUIREMENTS

Candidates are responsible for applying for recertification online through OTS. Candidates should ensure that all requirements listed below are fulfilled prior to submitting an application.

- N3 ST recertification evaluation is satisfactory and in OTS.
- N3 ST recertification may only be requested within 18 months of N3 ST certification expiration.
- Must have worked at 3 LSC Championships, Zones, Sectionals, Futures, or OQMs, a minimum of 4 sessions each (only 1 may be a USA Swimming National Championship meet), in the prior 3 years, in any position.
- All other meet/session and LSC participation requirements are met.
- Within 3 years of receiving satisfactory N3 ST recertification evaluation, apply online through OTS for N3 ST recertification.
- Process may take up to 2 weeks before credentials reflect changes.

# **REINSTATEMENT OF EXPIRED N3 CERTIFICATION**

- Expired N3 ST certifications of less than 3 years: complete the recertification requirement for N3 ST.
- Expired N3 ST certifications **exceeding 3 years**: complete the **evaluation and certification** requirements for the expired positions. Start the process by meeting evaluation and certification requirements for N3 ST, with the exception that no pre-evaluation sessions are required.
- Expired N3 ST with expired LSC certifications exceeding 3 years: start the evaluation and certification process over, with the exception that only half of the pre-evaluation sessions are required for each position evaluation.

