

THE PROFESSIONAL STARTER (SR)

N2 and N3 Evaluation, Certification, and Recertification Requirements

N2 EVALUATION AND NATIONAL CERTIFICATION

REQUESTING N2 CERTIFICATION EVALUATION REQUIREMENTS

- Must be a certified LSC Starter and participate in LSC meets.
- Must be an N2 ST.
- Prior to requesting N2 SR evaluation, must have worked at least 16 sessions as a certified SR, as recorded in OTS, at USA Swimming **sanctioned** meets.
 - Apprentice sessions, Time Trials, and manually recorded sessions/meets *will not* count towards this requirement.
- Request N2 SR evaluation at an Official's Qualifying Meet (OQM).
- Must work a minimum of 4 sessions at that meet.
- Must be evaluated over at least 3 OQM sessions as a SR at that meet.
- Must work at least 8 SR sessions meeting the requirements above, as recorded in OTS, before requesting a re-evaluation if an unsatisfactory recommendation was received.

APPLYING FOR N2 CERTIFICATION REQUIREMENTS

Candidates are responsible for applying for advancement online through OTS. Candidates should ensure that all requirements as listed below are fulfilled prior to submitting an application.

- N2 SR evaluation is satisfactory and in OTS.
- **Within 3 years** of satisfactory N2 SR evaluation, apply for advancement to N2 SR online through OTS.
- Process may take up to 2 weeks before credentials reflect changes.

REQUESTING N2 RECERTIFICATION EVALUATION REQUIREMENTS

- Must maintain LSC Starter Certification and participate in LSC meets.
- Recertification evaluation may only be requested **within 18 months** of N2 SR certification expiration.
- Request N2 SR recertification evaluation at an Official's Qualifying Meet (OQM).
- Must work minimum of 4 sessions at that meet.
- Must be evaluated over at least 2 OQM sessions as a SR at that meet.
- May not be conducted by the candidate's most recent evaluator in the position.

APPLYING FOR N2 RECERTIFICATION

Candidates are responsible for applying for recertification online through OTS. Candidates should ensure that all requirements listed below are fulfilled prior to submitting an application.

- N2 SR recertification evaluation is satisfactory and in OTS.
- Must have worked at 3 LSC Championships, Zones, Sectionals, Futures, or OQMs, a minimum of 4 sessions each (only 1 may be a USA Swimming National Championship meet), in the prior 3 years, in any position.
- Meet/session and LSC participation requirements are met.
- N2 SR recertification may only be requested **within 18 months** of N2 SR certification expiration.
- **Within 3 years** of N2 SR recertification evaluation, apply online through OTS for N2 SR recertification.
- On application form, select **all** positions for which certification/recertification are valid within past 3 years.
- Process may take up to 2 weeks before credentials reflect changes.

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N2 and N3 Evaluation, Certification, and Recertification Requirements

N2 CERTIFICATION RECIPROCIITY

- A satisfactory N3i SR evaluation may be used to recertify N2 SR.
- N2 SR certification may be used to recertify N2/N3 ST.

REINSTATEMENT OF EXPIRED N2 CERTIFICATION

- Expired N2 SR certifications of **less than 3 years**: complete the **recertification** requirement for N2 SR. This will recertify N2 SR and N2/N3 ST.
- Expired N2 SR certifications **exceeding 3 years**: complete the **evaluation and certification** requirements for the expired positions. Start the process by meeting evaluation and certification requirements for N2 ST and then N2 SR, with the exception that no pre-evaluation sessions are required.
- Expired N2 SR **with expired LSC certifications exceeding 3 years**: start the **evaluation and certification** process over, with the exception that only half of the pre-evaluation sessions are required for each position evaluation.

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N2 and N3 Evaluation, Certification, and Recertification Requirements

N3 EVALUATION AND NATIONAL CERTIFICATION

REQUESTING N3 CERTIFICATION EVALUATION REQUIREMENTS

- Must be a certified N2 SR.
- Must be a certified N3 ST.
- N3 SR requires 2 satisfactory evaluations (1 initial and 1 final) from 2 different evaluators at 2 different Official's Qualifying Meets (OQMs). Plus, the N3 initial evaluator cannot be the candidate's most recent evaluator in the position.
- Prior to requesting N3 SR initial evaluation, must have worked as a certified N2 SR at no fewer than 8 sessions at USA Swimming **sanctioned** meets, as recorded in OTS.
 - Time Trials and manually recorded meets/sessions will not count towards this requirement.
- Request N3 SR initial evaluation at an Official's Qualifying Meet (OQM).
- Must be evaluated over a minimum 4 OQM sessions as an SR at that meet.
- Following a satisfactory N3 SR initial evaluation and prior to requesting N3 SR final evaluation, must have worked as an SR at no fewer than 8 sessions at USA Swimming **sanctioned** meets as recorded in OTS.
 - Time Trials and manually recorded meets/sessions will not count towards this requirement.
- Request N3 SR final evaluation at an Official's Qualifying Meet (OQM).
- Must be evaluated over a minimum 4 OQM sessions as an SR at that meet.
- Prior to requesting re-evaluation for either an N3 initial or final evaluation where an unsatisfactory recommendation was received, must have worked as a SR at no fewer than 8 sessions at USA Swimming **sanctioned** meets approaching Sectional standards, as recorded in OTS.
- A satisfactory N3 SR final evaluation must be completed **within 3 years** of a satisfactory N3 SR initial evaluation.

APPLYING FOR N3 CERTIFICATION REQUIREMENTS

Candidates are responsible for applying for advancement online through OTS. Candidates should ensure that all requirements listed below are fulfilled prior to submitting an application.

- **BOTH** N3 SR initial and N3 SR final evaluations are satisfactory and in OTS.
- Application for N3 SR cannot be made **until 1 year** after N2 SR certification has been granted.
- Must maintain LSC Starter certification and participate in LSC meets.
- Must have worked at 3 LSC Championships, Zones, Sectionals, Futures, or OQMs, a minimum of 4 sessions each (only 1 may be a USA Swimming National Championship meet), **in the prior 3 years**, in any position.
- **Up to 5 years prior to N3 SR application**, must have worked as an official in any position at 1 or more USA Swimming 3+ star Junior Nationals, Pro Series Senior Nationals, US Open, or Trials class meets.
- **Within 3 years of satisfactory N3 SR final evaluation**, apply online through OTS for N3 SR certification.
- Process may take up to 2 weeks before credentials reflect changes.

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N2 and N3 Evaluation, Certification, and Recertification Requirements

REQUESTING N3 RECERTIFICATION EVALUATION REQUIREMENTS

- Must maintain LSC Starter Certification and participate in LSC meets.
- Recertification evaluation may only be requested **within 18 months** of N3 SR certification expiration.
- Request N3 SR recertification evaluation at an Official's Qualifying Meet (OQM).
- Must work minimum of 4 sessions at that meet.
- Must be evaluated as an SR over at least 2 OQM sessions at that meet.
- May not be conducted by the candidate's most recent evaluator in the position.

APPLYING FOR N3 RECERTIFICATION REQUIREMENTS

Candidates are responsible for applying for recertification online through OTS. Candidates should ensure that all requirements listed below are fulfilled prior to submitting an application.

- N3 SR recertification evaluation is satisfactory and in OTS.
- Must have worked at 3 LSC Championships, Zones, Sectionals, Futures, or OQMs, a minimum of 4 sessions each (only 1 may be a USA Swimming National Championship meet), in the prior 3 years, in any position.
- N3 SR recertification may only be requested **within 18 months** of N3 SR certification expiration.
- All other meet/session and LSC participation requirements are met.
- **Within 3 years** of receiving satisfactory N3 SR recertification evaluation, apply online through OTS for N3 SR recertification.
- On the application, select **all** positions for which certification/recertification evaluations are valid within past 3 years.
- Process may take up to 2 weeks before credentials reflect changes.

N3 CERTIFICATION RECIPROCITY

- N3 SR initial evaluation may be used to recertify N2 SR.
- N3 SR certification may be used to recertify N2/N3 ST.

REINSTATEMENT OF EXPIRED N3 CERTIFICATION

- Expired N3 SR certifications of **less than 3 years**: complete the **recertification** requirement for N3 SR. This will recertify N3 SR and N2/N3 ST.
- Expired N3 SR certifications **exceeding 3 years**: complete the **evaluation and certification** requirements for the expired positions. Start the process by meeting evaluation and certification requirements for N3 ST and then only one final evaluation for N3 SR, with the exception that no pre-evaluation sessions are required.
- Expired N3 SR **with expired LSC certifications** exceeding 3 years: start the **evaluation and certification** process over, with the exception that only half of the pre-evaluation sessions are required for each position evaluation.