

THE PROFESSIONAL DECK REFEREE (DR)

N2 and N3 Evaluation, Certification, and Recertification Requirements

N2 EVALUATION AND NATIONAL CERTIFICATION

REQUESTING N2 CERTIFICATION EVALUATION REQUIREMENTS

- Must be a certified LSC Referee and participate in LSC meets.
- Must be an N2 ST.
- Prior to requesting N2 DR evaluation, must have worked at least 16 sessions in the DR role, as recorded in OTS, at USA Swimming **sanctioned** meets.
 - Apprentice sessions, Time Trials, and manually recorded sessions/meets *will not* count towards this requirement.
- Request N2 DR evaluation at an Official's Qualifying Meet (OQM).
- Must work a minimum of 4 sessions at that meet.
- Must be evaluated over at least 3 OQM sessions as a DR at that meet.
- Must work at least 8 DR sessions, as recorded in OTS, before requesting a re-evaluation if an unsatisfactory recommendation was received.

APPLYING FOR N2 CERTIFICATION REQUIREMENTS

Candidates are responsible for applying for advancement online through OTS. Candidates should ensure that all requirements as listed below are fulfilled prior to submitting an application.

- N2 DR evaluation is satisfactory and in OTS.
- **Within 3 years** of satisfactory N2 DR evaluation, apply for advancement to N2 DR online through OTS.
- Process may take up to 2 weeks before credentials reflect changes.

REQUESTING N2 RECERTIFICATION EVALUATION REQUIREMENTS

- Must maintain LSC Referee Certification and participate in LSC meets.
- Recertification evaluation may only be requested **within 18 months** of N2 DR certification expiration.
- Request recertification evaluation at an Official's Qualifying Meet (OQM).
- Must work minimum of 4 sessions at that meet.
- Must be evaluated over at least 2 OQM sessions as an DR at that meet.
- May not be conducted by the candidate's most recent evaluator in the position.

APPLYING FOR N2 RECERTIFICATION

Candidates are responsible for applying for recertification online through OTS. Candidates should ensure that all requirements listed below are fulfilled prior to submitting an application.

- N2 DR recertification evaluation is satisfactory and in OTS.
- Must have worked at 3 LSC Championships, Zones, Sectionals, Futures, or OQMs, a minimum of 4 sessions each (only 1 may be a USA Swimming National Championship meet), in the prior 3 years, in any position.
- Meet/session and LSC participation requirements are met.
- N2 DR recertification may only be requested **within 18 months** of N2 DR certification expiration.
- **Within 3 years** of N2 DR recertification evaluation, apply online through OTS for N2 DR recertification.
- On application form, select **all** positions for which certification/recertification are valid within past 3 years.
- Process may take up to 2 weeks before credentials reflect changes.

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N2 and N3 Evaluation, Certification, and Recertification Requirements

N2 CERTIFICATION RECIPROCITY

- A satisfactory N3i DR evaluation may be used to recertify N2 DR.
- N2 DR certification may be used to recertify N2/N3 CJ and ST.

REINSTATEMENT OF EXPIRED N2 CERTIFICATION

- Expired N2 DR certifications of **less than 3 years**: complete the **recertification** requirement for N2 DR. This will recertify N2/N3 CJ and ST.
- Expired N2 DR certifications **exceeding 3 years**: complete the **evaluation and certification** requirements for the expired positions. Start the process by meeting evaluation and certification requirements for N2 ST and then N2 DR, with the exception that no pre-evaluation sessions are required.
- Expired N2 DR **with expired LSC certifications exceeding 3 years**: start the **evaluation and certification** process over, with the exception that only half of the pre-evaluation sessions are required for each position evaluation.

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N2 and N3 Evaluation, Certification, and Recertification Requirements

N3 EVALUATION AND NATIONAL CERTIFICATION

REQUESTING N3 CERTIFICATION EVALUATION REQUIREMENTS

- Must be a certified N2 DR.
- Must be a certified N3 ST.
- N3 DR requires 2 satisfactory evaluations (1 initial and 1 final) from 2 different evaluators at 2 different Official's Qualifying Meets (OQMs). Plus, the N3 initial evaluator cannot be the candidate's most recent evaluator in the position.
- Prior to requesting N3 DR initial evaluation, must have worked as a certified N2 DR at no fewer than 8 sessions at USA Swimming **sanctioned** prelim/finals meets approaching Sectional standards, as recorded in OTS.
 - Time Trials and manually recorded meets/sessions will not count towards this requirement.
- Request N3 DR initial evaluation at an Official's Qualifying Meet (OQM).
- Must be evaluated over a minimum 4 OQM sessions as an DR at that meet.
- Following a satisfactory N3 DR initial evaluation and prior to requesting N3 DR final evaluation, must have worked as an DR at no fewer than 8 sessions at USA Swimming **sanctioned** prelim/finals meets approaching Sectional standards, as recorded in OTS.
 - Time Trials and manually recorded meets/sessions will not count towards this requirement.
- Request N3 DR final evaluation at an Official's Qualifying Meet (OQM).
- Must be evaluated over a minimum 4 OQM sessions as an DR at that meet.
- Prior to requesting re-evaluation for either an N3 initial or final evaluation where an unsatisfactory recommendation was received, must have worked as an DR at no fewer than 8 sessions at USA Swimming **sanctioned** prelim/finals meets approaching Sectional standards, as recorded in OTS.
- A satisfactory N3 DR final evaluation must be completed **within 3 years** of a satisfactory N3 DR initial evaluation.

APPLYING FOR N3 CERTIFICATION REQUIREMENTS

Candidates are responsible for applying for advancement online through OTS. Candidates should ensure that all requirements listed below are fulfilled prior to submitting an application.

- **BOTH** N3 DR initial and N3 DR final evaluations are satisfactory and in OTS.
- Application for N3 DR cannot be made **until 1 year** after N2 DR certification has been granted.
- Must maintain LSC Referee certification and participate in LSC meets.
- Must have worked at 3 LSC Championships, Zones, Sectionals, Futures, or OQMs, a minimum of 4 sessions each (only 1 may be a USA Swimming National Championship meet), **in the prior 3 years**, in any position.
- **Up to 5 years prior to N3 DR application**, must have worked as an official in any position at 1 or more USA Swimming 3+ star Junior Nationals, Pro Series Senior Nationals, US Open, or Trials class meets.
- **Within 3 years of satisfactory N3 DR final evaluation**, apply online through OTS for N3 DR certification.
- Process may take up to 2 weeks before credentials reflect changes.

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REQUESTING N3 RECERTIFICATION EVALUATION REQUIREMENTS

- Must maintain LSC Referee Certification and participate in LSC meets.
- Recertification evaluation may only be requested **within 18 months** of N3 DR certification expiration.
- Request N3 DR recertification evaluation at an Official's Qualifying Meet (OQM).
- Must work minimum of 4 sessions at that meet.
- Must be evaluated as an DR over at least 2 OQM sessions at that meet.
- May not be conducted by the candidate's most recent evaluator in the position.

APPLYING FOR N3 RECERTIFICATION REQUIREMENTS

Candidates are responsible for applying for recertification online through OTS. Candidates should ensure that all requirements listed below are fulfilled prior to submitting an application.

- N3 DR recertification evaluation is satisfactory and in OTS.
- Must have worked at 3 LSC Championships, Zones, Sectionals, Futures or OQM, minimum of 4 sessions each (only 1 may be a USA Swimming National Championship meet), in the prior 3 years, in any position.
- N3 DR recertification may only be requested **within 18 months** of N3 DR certification expiration.
- All other meet/session and LSC participation requirements are met.
- **Within 3 years** of receiving satisfactory N3 DR recertification evaluation, apply online through OTS for N3 DR recertification.
- On the application, select **all** positions for which certification/recertification evaluations are valid within past 3 years.
- Process may take up to 2 weeks before credentials reflect changes.

N3 CERTIFICATION RECIPROCITY

- N3 DR initial evaluation may be used to recertify N2 DR.
- N3 DR certification may be used to recertify N2/N3 CJ and ST.
- National Meet Referees (Junior Nationals, Pro Swim Series, Nationals, US Open, and Trials) can apply to recertify N2/N3 AR, DR, CJ, and ST
 - Must be within 3 years of the national meet at which they served as Meet Referee

REINSTATEMENT OF EXPIRED N3 CERTIFICATION

- Expired N3 DR certifications of **less than 3 years**: complete the **recertification** requirement for N3 DR. This will recertify N3 DR, N2/N3 CJ and ST.
- Expired N3 DR certifications **exceeding 3 years**: complete the **evaluation and certification** requirements for the expired positions. Start the process by meeting evaluation and certification requirements for N3 ST and then only one final evaluation for N3 DR, with the exception that no pre-evaluation sessions are required.
- Expired N3 DR **with expired LSC certifications** exceeding 3 years: start the **evaluation and certification** process over, with the exception that only half of the pre-evaluation sessions are required for each position evaluation.