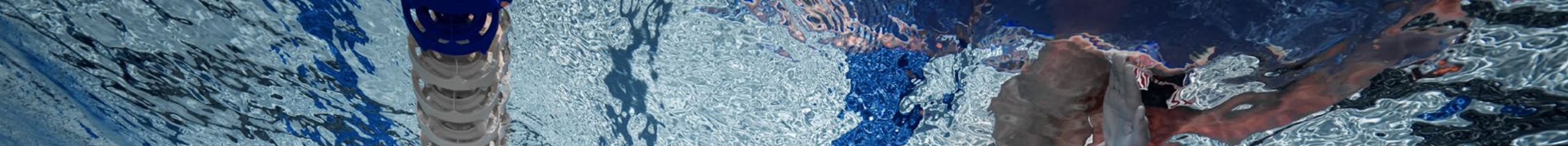




ATHLETE MEMBERSHIP SELF-RENEWAL GUIDE





This Guide Includes:

- Athletes / Non- Athlete Renewal Instructions - Page 4
- Renewal Instructions for Transferring Members- Page 10
- Questions – Page 14



MEMBERSHIP RENEWAL GUIDE

You should use this step-by-step guide to navigate the process of renewing your USA Swimming membership. Please keep in mind:

- You can renew your USA Swimming membership starting after September 1 of the current year. This is a one-time fee that is not pro-rated. Please reach out to your club if you see No Offerings to make certain you are registering for the correct season.
- **You can renew on mobile, but desktop is the recommended platform.** Once you have completed and paid for your membership, you will receive a confirmation email and can view an itemized receipt in your USA Swimming account.
- **This guide covers renewals only.** New members will register through the Online Member Registration (OMR) process using their club's unique registration link and create a USA Swimming account.
- Expired seasonal members will renew their memberships with the RED RENEWAL button to register and do not need to create a new USA Swimming account.



RENEWAL GUIDE

STEP 1: Log into your account at hub.usaswimming.org

LOGIN

Please login with your username and password.

(Note that usernames created on our old system before Sept 1, 2022 will no longer work. Click "Create a Login" below if you need a new account)

Username:

Password:



LOGIN

FORGOT USERNAME

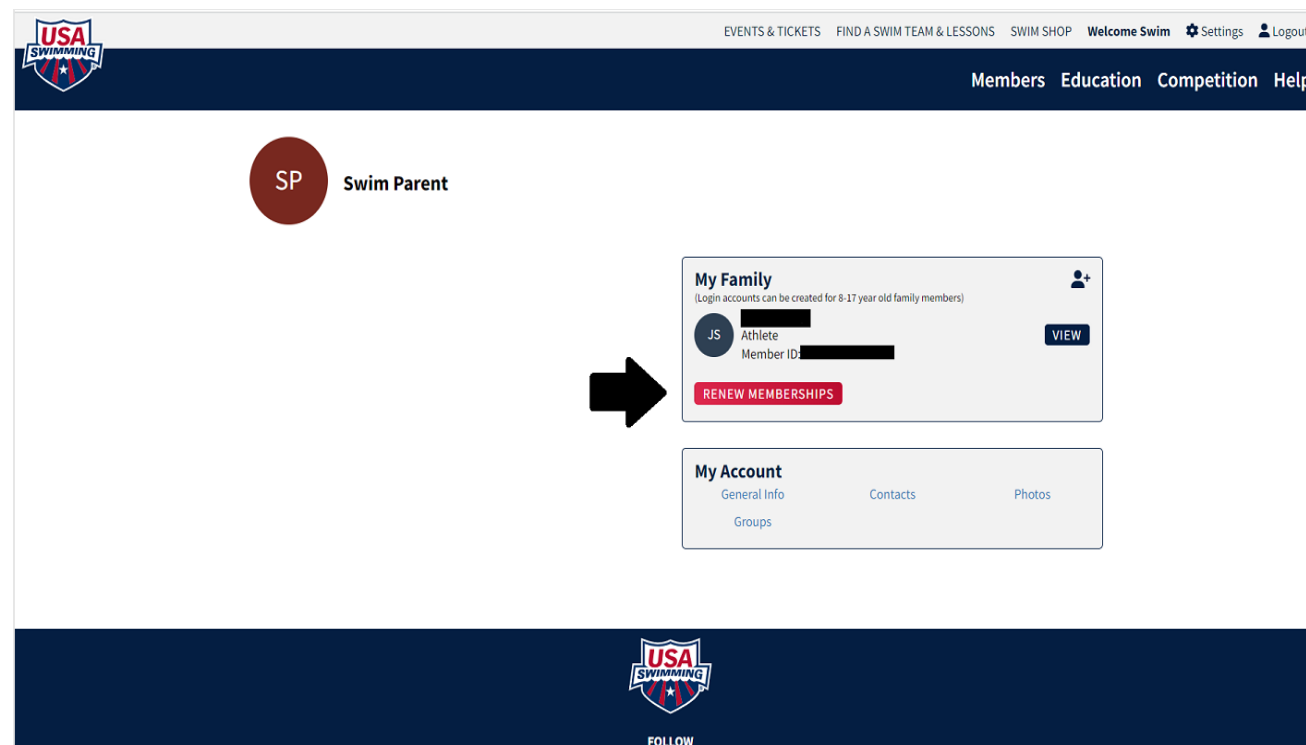
FORGOT PASSWORD

CREATE A LOGIN

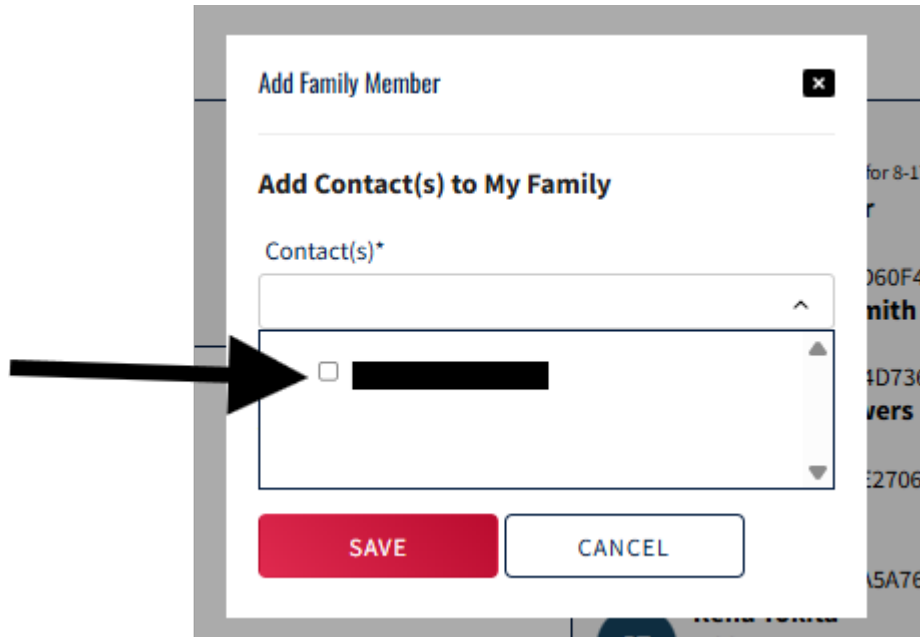


MEMBER SELF-RENEWAL GUIDE

STEP 2: If you or any members connected to your account are eligible for one-button renewals, you will see a red "Renew Memberships" button at the bottom of the "My Family" section of your Member Dashboard.



STEP 2a: If the swimmer is not attached to the Parent Account, add them by clicking on the “add individual” icon located in the upper right corner of the my family section. You can only add a Family Member if the parent is listed in the athlete's contacts. If you are not listed as a contact for your athlete and cannot add your child, please contact your [LSC Registration Chair](#).



STEP 3: Click the "Renew Memberships" button. A pop-up window will display a table with all members eligible for renewal. If a member is eligible for multiple renewals (e.g., Athlete, Official, Coach, etc.), each renewal option will have its own line in the table. You may choose to renew more than one membership per member, if applicable.

Select Memberships to Renew ✕

CONFUSED? CLICK HERE

SELECT	NAME	COMP. CATEGORY	BIRTH DATE	CLUB NAME	PRIOR MEMBERSHIP (EXPIRES)	RENEWAL MEMBERSHIP (EXPIRES)	
☐	[REDACTED]	Female	05/09/2014	[REDACTED] (MW)	Premium Athlete (12/31/2024)	Premium Athlete (12/31/2025)	CHANGE MEMBER TYPE
☐	[REDACTED]	Female	[REDACTED]	[REDACTED] (CA)	Premium Athlete (12/31/2024)	Premium Athlete (12/31/2025)	CHANGE MEMBER TYPE
	[REDACTED] Smith	Male	[REDACTED]	[REDACTED] (NC)	Flex Athlete (12/31/2024)	Flex Athlete (12/31/2025)	Club is Renewing

SELECT ALL RESULTS

UNSELECT ALL RESULTS

RENEW

CANCEL

STEP 4: Click the checkbox in the "Select" column for each of the memberships you want to renew.

NOTE: A "Change Member Type" button in the "Select" column indicates that the membership can be renewed as a different member type. An example of this would be renewing a Flex membership to a Premium membership. To change the renewal membership to a different member type, click the "Change Member Type" button, select the member type you'd like to renew from the dropdown, and click "Save."

Select Memberships to Renew

CONFUSED? CLICK HERE

SELECT	NAME	COMP. CATEGORY	BIRTH DATE	CLUB NAME	PRIOR MEMBERSHIP (EXPIRES)	RENEWAL MEMBERSHIP (EXPIRES)
☒		Female		(MW)	Premium Athlete (12/31/2024)	Premium Athlete (12/31/2025) CHANGE MEMBER TYPE
☒		Female		(CA)	Premium Athlete (12/31/2024)	Premium Athlete (12/31/2025) CHANGE MEMBER TYPE
		Male		(NC)	Flex Athlete (12/31/2024)	Flex Athlete (12/31/2025) Club is Renewing

SELECT ALL RESULTS

UNSELECT ALL RESULTS

RENEW

CANCEL



STEP 5: Once you've made your selections, click the red "Renew" button. The renewal(s) you've selected will be added to your cart, and the membership information for each renewing member will be displayed.

STEP 6: Click "Continue" to proceed to the checkout and pay for your renewal(s).

Renewal Memberships Added to Shopping Cart

The following renewal memberships have been added to the shopping cart. Please click 'Continue' to check out and complete the renewal process.

NAME	COMP. CATEGORY	BIRTH DATE	CLUB NAME	RENEWED MEMBERSHIP	EXPIRES
	Female		(MW)	Premium Athlete	12/31/2025
	Female		(CA)	Premium Athlete	12/31/2025

CONTINUE

Member ID: 3D84D736E53545

STEP 7: Review the items in your shopping cart and click "Check Out."

Shopping Cart

ITEM	AMOUNT
Premium Athlete Pay for this later ▼ 🗑 \$88.00	
Premium Athlete Pay for this later ▼ 🗑 \$80.00	
Subtotal:	\$168.00

Optional

Donate to the USA Swimming Foundation ⓘ

\$0.00 ▼

Established in 2004, the USA Swimming Foundation works to strengthen our sport by Saving Lives, Building Champions, and Impacting Communities. Whether providing grant funding to members of our lesson provider network, supporting the dreams of National Team members, or growing the sport in traditionally underserved populations, the Foundation is proud to serve as the philanthropic arm of both USA Swimming and U.S. Masters Swimming. Swimming is the only sport that can save a life, and our work is critical towards making the sport an equitable space.

Cover the \$5.33 Credit Card Transaction Fee?

You have the option to help USA Swimming cover the cost of your credit card transaction fee. Note: USA Swimming cannot accept transaction fee contributions if you are paying by e-check or debit card; only opt to cover the transaction fee if you are paying by credit card. If you also elected to donate to the USA Swimming Foundation, that transaction fee is included below.

No ✕

\$0.00

Unlock an exclusive 30% discount on Swimming World with your membership!

Includes USA Swimming's SPLASH Magazine content with news, meet coverage, TEAM USA profiles, and expert training tips. Get full access to premium bi-monthly Digital Issues, Collector's Print Editions, and FREE downloads from the #1 app for swimmers! This offer is only available to USA Swimming members for a limited time. Select "yes" to subscribe and you'll be redirected to complete your Swimming World subscription after finishing your USA Swimming registration.

No ✕

Total:

\$168.00

CHECK OUT

MEMBER SELF-RENEWAL GUIDE

9

STEP 8: To complete the payment process, enter the payment information and click "Pay."

Shopping Cart

[Return to List of Items](#)

Your purchase may take up to two minutes to complete. Please do not reload the page or navigate to another window while your purchase is being processed. If you have begun a payment process by clicking "Process Payment" and you lose connection or are unsure if the payment was successful for any reason, please reach out to support@usaswimming.org to check if your payment has gone through before making any new payment attempts.

Card number

1234 1234 1234 1234



Expiration date

MM / YY

Security code

CVC



Country

United States



ZIP code

12345

CANCEL

PAY \$168.00

HOW TO RENEW WHILE TRANSFERRING CLUBS

Only current members are eligible for a transfer.

If your membership is expired, you will need to use the Current OMR link from your new club. You should not create a new account.

STEP 1: Secure the Current Season OMR link from your new club

STEP 2: Log into your account at hub.usaswimming.org

LOGIN

Please login with your username and password.

(Note that usernames created on our old system before Sept 1, 2022 will no longer work. Click "Create a Login" below if you need a new account)

Username:

Password:



LOGIN

FORGOT USERNAME

FORGOT PASSWORD

CREATE A LOGIN



MEMBER SELF-RENEWAL GUIDE

STEP 3: Use your new team's OMR link to renew (reach out to your **new** team if you do not have this link). Enter the OMR link into your browser search bar and press "Enter." **DO NOT CREATE A NEW LOGIN.**

STEP 4: Click Add/Upgrade Memberships for the correct member

NAME	COMP. CATEGORY	BIRTH DATE	
	Women's	07/15/	 ADD / UPGRADE MEMBERSHIPS

STEP 5: Select the correct Renewal Membership Type and click Save

Manage Memberships with Niagara Swimming (NI) - 

Selected Family Member: 

A disabled checkbox and a 'Club is Renewing' message below indicate that the club has opted to handle renewing the membership themselves. For these memberships, no further action is needed at this time. Please contact your club with any questions.

[USA Swimming Membership](#) *Select Memberships*

SELECT	MEMBERSHIP NAME	EXPIRATION DATE	LSC	CLUB	MEMBERSHIP TYPE	TRANSFER?	
	Premium Athlete	12/31/2025	Niagara Swimming (NI)		Current		
☐	Individual Season Athlete	04/04/2026	Niagara Swimming (NI)		New Role	No	Details
☐	Premium Athlete	12/31/2026	Niagara Swimming (NI)		Renewal	 Yes	Details

 **SAVE** **CANCEL**



STEP 5: A confirmation box will appear. If you have completed all renewals, Continue to Shopping Cart. If you need to renew another Member with the same club, click Manage More Memberships and repeat the process.

The Selected Memberships Have Been Added to the Shopping Cart

Your selected memberships have been added to the shopping cart!

Please choose between continuing to the shopping cart to complete your membership purchases, or staying on this page and starting the process to manage more memberships.

CONTINUE TO SHOPPING CART

MANAGE MORE MEMBERSHIPS

STEP 6: You will be taken to the Shopping Cart. Review the information and then click "Check Out."

Shopping Cart

ITEM	AMOUNT
Premium Athlete Pay for this later	\$85.00
Subtotal: \$85.00	

Optional

Donate to the USA Swimming Foundation ⓘ

\$0.00

Established in 2004, the USA Swimming Foundation works to strengthen our sport by Saving Lives, Building Champions, and Impacting Communities. Whether providing grant funding to members of our lesson provider network, supporting the dreams of National Team members, or growing the sport in traditionally underserved populations, the Foundation is proud to serve as the philanthropic arm of both USA Swimming and U.S. Masters Swimming. Swimming is the only sport that can save a life, and our work is critical towards making the sport an equitable space.

Cover the \$2.85 Credit Card Transaction Fee?

You have the option to help USA Swimming cover the cost of your credit card transaction fee. Note: USA Swimming cannot accept transaction fee contributions if you are paying by e-check or debit card; only opt to cover the transaction fee if you are paying by credit card. If you also elected to donate to the USA Swimming Foundation, that transaction fee is included below.

No X

\$0.00

Unlock an exclusive 30% discount on Swimming World with your membership!

Includes USA Swimming's SPLASH Magazine content with news, meet coverage, TEAM USA profiles, and expert training tips. Get full access to premium bi-monthly Digital Issues, Collector's Print Editions, and FREE downloads from the #1 app for swimmers! This offer is only available to USA Swimming members for a limited time. Select "yes" to subscribe and you'll be redirected to complete your Swimming World subscription after finishing your USA Swimming registration.

No X

Total: \$85.00

CHECK OUT

STEP 7: To complete the payment process, enter the payment information and click "Pay." You will receive a confirmation email.

Shopping Cart

[Return to List of Items](#)

Your purchase may take up to two minutes to complete. Please do not reload the page or navigate to another window while your purchase is being processed. If you have begun a payment process by clicking "Process Payment" and you lose connection or are unsure if the payment was successful for any reason, please reach out to support@usaswimming.org to check if your payment has gone through before making any new payment attempts.

Card number

1234 5678 9123 4567



Expiration

05 / 25

CVC

515



Country

United States

▼

ZIP

01886

CANCEL

PAY \$85.00



QUESTIONS?

If you have question or need further assistance, please send an email to your [LSC Registration Chair](#) or submit a help request - <https://swimssupport.usaswimming.org/>

