



Membership / Registration Committee Meeting  
May 14, 2025  
12:00 Noon (MT)

**NOTES**

1. Call to order – 1:03 pm
2. Approve Agenda - approved
3. Approve Meeting Notes – April 8, 2025 - approved
4. SWIMS 3.0 Updates/Releases – New Data Warehouse on the horizon to generate a greater amount of data, specific to LSC data. Next release in June. Looking at early registration dates to accommodate clubs and their members. How will the vendors manage early registration? Do we shut off the LSC offerings, which would prevent clubs from registering/renewing members? How do you have both 2025 and 2026 open?
5. OMR Updates – Make it possible to set Single meet registration dates. Outreach bug – clicking Add/Upgrade it keeps you as Premium and not registering as Outreach. Click Register Member, and not the Add/Upgrade button. Individual Season bug, where you were seeing both Upgrade and paying full Premium. Team Unify – SWIMS not synchronizing with Team Unify, so the club/parent keeps registering the same person, because they are not showing in Team Unify.
6. Coaches Advantage Tutorial (CAT) – Requires a new course every year based on design of Canvas. USADA creates the course, but in our system, it only works if the quiz is completed. Some are completing two of the three modules and not clicking next.
7. Seasonal Membership Decision– Angela reached out to Indiana Swimming to discuss how they utilize this membership type. Discussed how to input dates to control entry into some meets. After Indiana was comfortable with just offering Individual Seasonal membership. Season 1 and Season 2 are gone.
8. LSC Registration Fees – Susan has done a lot of leg work on this. The idea is to streamline and make it easier for all LSCs. At this point, nothing is set for 2026. Will continue work on this and try to get everything in place for 2027. Regarding BOGO and the LSC fees, can this be structured so that LSC's do not charge different fees for athletes and non-athletes. Some LSCs do charge if it is an athlete membership and a non-athlete membership. You do not get charged if there are two non-athlete memberships. Some LSCs reimburse the second LSC fee. It maybe something that can be programmed, so it will not charge the second LSC fee if it is an athlete and non-athlete membership. How would the

committee like to proceed? Susan would like it to be the same. LSCs will need time to budget for this.

Tracy will help Susan follow up with LSCs.

9. New Club Application – Some are trying to apply and get approved before 9/1. Seems a little daunting with as much as required.
10. Registration / Membership Guide Update – making substantial progress. Meeting weekly with the working group and hoping to have a preliminary guide completed by September 1.
11. Upcoming Meeting Dates – Tuesday, June 10 at 1 pm – updated June 17
12. Announcements – USA Summit – New Club Application, LSC fees, Registration / Membership Guide and Operation Policy Manual, LSC Reporting, Club Reporting including how to export in various formats/pivot tables. Introduction to Reg/Mem committee. Possible one on one or small group interactions. Coach Safety Training requirements presented by Marco Greico. Merge reminder!
13. Adjournment – 1:40 pm