

USA Swimming National Board of Review Committee Minutes

January 23, 2025, Virtual Meeting

Present: Jeanette Skow, Marie Weferling, Ward Foley, Ellen Colket, Greg Lembrich, Abby Chin, Larry Schwarz, Chandler Mulford, Chris Cavanaugh, Coby Carrozza, Topher Bishop, Matthew Purcell, Julissa Arzave, Marco Greico, Brian Brown.

Absent: Matthew Rigsbee, Shannon Vreeland, Spencer Daus-Haberle, Lauren Hurt, Ryan Gibbons, Mary Plant, Katherine Uerling, Isabella Pflieger, Breeja Larson.

Guests: Rebecca Chafin, Derek Paul.

Call to Order: Committee Chair Jeanette Skow called the January 23, 2025, meeting of the National Board of Review Committee to order at 7:01 p.m.

Conflict of Interest Disclosure: None

Discussion: Jeanette opened meeting. Welcome and introductions.

Reviewed composition of the committee.

Reviewed jurisdiction of the committee.

Reviewed the NBOR Standards of Conduct.

Reviewed composition of Panels.

Reviewed Special Panels for background check hearings specifically.

- Fill out the Doodle Poll

Reminded committee of the OPM. Specifically 9.0 (Background Check Hearings) and 26.0 (NBOR generally).

SNBOR

- Led by Panel Chair / Vice Chair.
- All panelists can ask questions.
- Deliberations - all panelists have equal voice and vote. No unanimity required. Everyone but the panel drops off the call for deliberations.
- Don't google respondents. You should be considering the charges, the written record, and the testimony in the hearing only.
- Vice Chair records the written order. Send to the other panelists to ensure that everyone agrees what is written in the Order is reflective of the testimony in the hearing and the result of deliberations.

Get on the call early if possible. Dialing can take a minute.

Remember these are recorded.

Everything related to the NBOR process is confidential.

Adjournment: Committee Chair Jeanette Skow adjourned the January 23, 2025, meeting of the National Board of Review Committee at 8:16 p.m.

USA Swimming National Board of Review Committee Minutes

February 11, 2025, Virtual Meeting

(2nd Meeting to include those unable to attend in January)

Present: Jeanette Skow, Breeja Larson, Lauren Hurt, Mary Plant, Matthew Rigsbee, Ryan Gibbons, Spencer Daus-Haberle, Shannon Vreeland

Guests: Rebecca Chafin, Derek Paul.

Call to Order: Committee Chair Jeanette Skow called the February 11, 2025, meeting of the National Board of Review Committee to order at 5:05 p.m.

Conflict of Interest Disclosure: None

Discussion: Jeanette opened meeting. Welcome and introductions.

Reviewed composition of the committee.

Reviewed jurisdiction of the committee.

Reviewed the NBOR Standards of Conduct.

Reviewed composition of Panels.

Reviewed Special Panels for background check hearings specifically.

- Fill out the Doodle Poll

Reminded committee of the OPM. Specifically 9.0 (Background Check Hearings) and 26.0 (NBOR generally).

SNBOR

- Led by Panel Chair / Vice Chair.
- All panelists can ask questions.
- Deliberations - all panelists have equal voice and vote. No unanimity required. Everyone but the panel drops off the call for deliberations.
- Don't google respondents. You should be considering the charges, the written record, and the testimony in the hearing only.
- Vice Chair records the written order. Send to the other panelists to ensure that everyone agrees what is written in the Order is reflective of the testimony in the hearing and the result of deliberations.

Get on the call early if possible. Dialing can take a minute.

Remember these are recorded.

Everything related to the NBOR process is confidential.

Adjournment: Committee Chair Jeanette Skow adjourned the February 11, 2025, meeting of the National Board of Review Committee at 6:30 p.m.