



LSC DEVELOPMENT COMMITTEE MEETING MINUTES

July 2, 2025

10:00am PST/1:00pm EST on TEAMS.

Our mission – To provide resources that advance the success of LSCs!

1. **Attendance:** *Mary Ellen Tynan (Chair), Stacy Christie, Tristan Cross, Bruno Darzi, Savannah Gurley (athlete), Cole Kincart (athlete), Ann Kramer (athlete), Kase Reckling (athlete), Lynne Shine, Bob Staab, Emily Swett, Kile Zeller, Jane Grosser (staff), Karin Olmsted (staff), MJ Truex (staff), Gracie Mensay (staff)*
Bold/Italics indicates present.
2. **Call to Order** – Meeting called to order at 1:00 pm EDT
3. **Announcements** – None
4. **Team building** – Friday in Independence Day! What are your July 4th traditions? Attendees shared on the topic.
5. **Minutes** – June 11, 2025 - Accepted as presented
6. **Age Group Collaboration Survey** – No updates to report.
7. **Working Groups Updates**
 - a. LEAP - Bob reported that the LEAP checklist is in its final draft form and is ready for dissemination to USA Swimming staff for approval. It should be noted that a prerequisite was added to the document. LSCs must now confirm that they have read the USA Swimming LSC Affiliation Agreement and that a copy is on file with USA Swimming that contains the signature of the current LSC General Chair.
MOTION – To accept the LEAP Checklist as presented and send to USA Swimming staff for approval.
Motion made by Bob Staab and seconded by Lynne Shine. Motion adopted.
 - b. Communications – Stacy reported that the next newsletter to the LSCs will go out the beginning of September. It will contain information about the Summit, the Governance Committee Proposal FAQ document, and the Age Group Chair Checklist. It will also contain an invitation for all Summit participants to attend the LSC Development Committee meeting slated for Saturday, September 27 at 8:30 AM MT.
 - c. Governance / By-Laws – Lynne reported that at the recent Working Group meeting a draft revision of Article 6.1.16 of the USA Swimming Corporate Bylaws was completed. It will be submitted to the full Committee as well as the USA Swimming Corporate Legal Department for review and comment. The Working Group also began drafting the Governance Committee Proposal FAQ document. Completion will take place at the next meeting on July 8. Mary Ellen reported on the results received from the LSCs with respect to the Governance Survey that was sent out in May. The results will be reviewed at the next Working Group meeting with next steps being developed and presented to the full Committee in August.
8. **New Business – USA Swimming Summit**
Jane presented the draft Summit schedule for the General Chairs track. The LSC Development Committee is expected to attend all sessions.
9. **Adjournment** – Meeting adjourned at 2:00 PM EDT

Meeting Schedule –

Meeting Schedule – First Wednesday of the Month 10am PT/1pm ET

August 6 – LSC Development Committee – 10am PT/1pm ET

September 3 – LSC Development Committee – 10am PT/1pm ET

September 27 – LSC Development Committee – @USA Swimming Summit – 8:30 AM MT

November 5 – LSC Development Committee – 10am PT/1pm ET