



LSC DEVELOPMENT COMMITTEE MEETING MINUTES

June 11, 2025

10:00am PST/1:00pm EST on TEAMS.

Our mission – To provide resources that advance the success of LSCs!

1. **Attendance:** *Mary Ellen Tynan (Chair), Stacy Christie, Tristan Cross, Bruno Darzi, Savannah Gurley (athlete), Cole Kincart (athlete), Ann Kramer (athlete), Kase Reckling (athlete), Lynne Shine, Bob Staab, Emily Swett, Kile Zeller, Jane Grosser (staff), Karin Olmsted (staff), MJ Truex (staff), Gracie Mensay (staff)*
Bold/Italics indicates present.
2. **Call to Order** – Meeting called to order at 1:00 pm EDT
3. **Announcements** – None
4. **Team building** – Today is Making Life Beautiful Day. Attendees shared on the topic.
5. **Minutes** – May 7, 2025 - Accepted as presented
6. **Age Group Collaboration Survey** – Stacy reported that the “LSC Age Group Chair Checklist” has been given to the USA Swimming Marketing Department for aesthetic refinement. Jane confirmed that the document is still with the Marketing Department and that the delay is due to short staffing in the Creative/Graphics Department. Expect to receive the document with approvals in short order. The objective is to include a link to the checklist in LEAP as well as use this finished document as a template for producing checklists for other BOD positions.
7. **Working Groups Updates**
 - a. LEAP – Bob reported that the LEAP checklist has been updated with all recommendations made to date by Working Group members. He will send the draft out to the full Committee for additional input with the intention that a final draft review will take place at next month’s meeting. The Committee has been asked to respond with any input by June 25 at the latest. A draft will also be circulated to USA Swimming staff. A pilot test with several LSCs will take place in the coming months with an initial full roll-out at the USA Swimming Summit in September. The pilot LSCs are Central California, West Virginia, Missouri Valley, Maryland, Pacific and North Carolina.
 - b. Communications –
 - c. Governance / By-Laws – Mary Ellen reported with respect to both the Communications and the Governance Working Groups. Survey responses were received from over ½ of the LSCs. Those still outstanding are CO, CT, IL, IN, LA, MA, MN, MS, ND, OZ, NM, PC, PV, SR, WV, SD, and NJ. Mary Ellen will compile the survey results and distribute them to the Committee. The Governance Working Group will use the results for purposes of an upcoming project. The Communications Working Group will be sending out the next LSC Development Committee newsletter to the LSCs at the beginning of September. It will contain a summary / FAQ regarding the Model LSC Bylaws Governance provision proposal that will be voted on during the HOD at the September USA Swimming Summit, as well as a copy of the newly created Age Group Checklist.
8. **Adjournment** - Meeting concluded at 2:00 pm EDT

TO DO LIST for Committee

- **Review draft of LEAP Checklist and respond with comments to Bob by June 25**

Meeting Schedule –

Meeting Schedule – First Wednesday of the Month 10am PT/1pm ET

July 2 - LSC Development Committee - 10am PT/1pm ET

August 6 – LSC Development Committee – 10am PT/1pm ET

September 3 – LSC Development Committee – 10am PT/1pm ET

October 1 – LSC Development Committee – 10am PT/1pm ET

November 5 – LSC Development Committee – 10am PT/1pm ET

December 3 – LSC Development Committee – 10am PT/1pm ET

January 7 – LSC Development Committee – 10 am PT/1pm ET

February 4 – LSC Development Committee – 10am PT/1pm ET

March 4 – LSC Development Committee – 10am PT/ 1pm ET



April 1 – LSC Development Committee – 10am PT/1pm ET

May 6 – LSC Development Committee – 10am PT/1pm ET

June 3 – LSC Development Committee – 10 am PT/1pm ET