

USA Swimming Board of Directors Meeting Minutes (Special Meeting)

August 27, 2024 / Virtual

1 **PRESENT**

2 Chris Brearton, Natalie Coughlin, Katy Arris-Wilson, Kathy Fish, Clark Hammond,
3 Ashley Twichell, Anthony Ervin, Maya Andrews, Sabir Muhammad, Bruce Gemmell,
4 Katie Meili, Ira Klein, Kenneth Chung, Kathleen Prindle

5 Guests present were outside counsel to the Board: Shelley Jackson, Chloe Craft

6 **NOT PRESENT**

7 Bob Vincent, Tim Hinchey, Michelle Steinfeld

8 **CALL TO ORDER**

9 Chris Brearton, Board Chair, called the August 27, 2024 Board of Directors meeting to
10 order on or about 9:30 a.m. Mountain Time.

11 **RULES OF ENGAGEMENT/PROTOCOL**

12 Mr. Brearton announced that all discussions in Closed Session are confidential and
13 subject to attorney-client privilege.

14

15 Voting Board members expressly waived, by unanimous consent, the 48-hour notice
16 requirement as set forth in the Bylaws.

17 **MOTION #1:** *To enter Closed Session. Seconded. Motion passed unanimously.*

18 **DECLARATION OF CONFLICT OF INTEREST (2.5.4)**

19 Bruce Gemmell raised a potential conflict of interest regarding a confidential Human
20 Resources matter. The matter was referred to Board counsel and the Ethics Committee
21 for follow-up.

22 **CLOSED SESSION (2.3.6)**

23 **EXECUTIVE SESSION**

24 The Board entered Closed Executive Session for the purpose of discussing confidential
25 Human Resources matters.

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28 **ADJOURNMENT**

29 Mr. Brearton adjourned the August 27, 2024 meeting of the Board of Directors.

30 Respectfully submitted:

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33

34 Chris Brearton, Board Chair

Natalie Coughlin-Hall, Vice-Chair/Chair-Elect