

USA Swimming Board of Directors Meeting Minutes

September 29, 2018 / Hyatt Regency Jacksonville Riverfront

1 **CALL TO ORDER**

2 Jim Sheehan called the September 29, 2018 Board of Directors meeting to order at 12:00
3 p.m. Eastern Time with the following members in attendance:

4
5 **PRESENT:** Dale Ammon, John Bradley, Chris Brearton, Cecil Gordon, Tim Hinchey, Lucinda
6 McRoberts, John Roy, Jim Sheehan, Jeanette Skow, Davis Tarwater, Jay Thomas, Mary
7 Turner, Tom Ugast, Robert Vincent.

8
9 **NOT PRESENT:** Maya DiRado, Natalie Hall, Jim Wood.

10

11 **MOMENT OF SILENCE**

12 A moment of silence was observed for USA Swimming members who have passed away
13 since the last USA Swimming Board of Directors meeting.

14

15 **AGENDA REVIEW**

16 Jim Sheehan added Office Redesign to the agenda (Attachment 1).

17

18 **MOTION:** *To approve the Agenda as amended. Seconded.* **APPROVED.**

19

20 **CONFLICT OF INTEREST**

21 *"Is any member aware of any conflict of interest (that is, of a personal interest or direct or*
22 *indirect pecuniary interest) in any matter being considered by this meeting which should now*
23 *be reported or disclosed or addressed under the USA Swimming Conflict of Interest Policy?"*

24

25 If a Board member determines there to be a conflict of interest at any point during the
26 course of the meeting when a specific subject is being discussed and / or action is being
27 taken, a declaration of a conflict of interest should be made at that time.

28

29 **INTRODUCTION OF NEW BOARD MEMBERS**

30 New and incumbent board members introduced themselves.

31

32 **INTRODUCTIONS**

33 **GUESTS**

34 Bill Charney (Charney Associates), Jeff Gudman (Oregon Swimming), Tristan Formon
35 (Eastern Zone), Sean Redmond (Western Zone), Anthony Ervin, C.J. Fiala, Bill Schalz, David
36 Smith (Southern Zone), Van Donkersgoed.

37

38

39 **STAFF**

40 Paula D’Amico, Matt Farrell, Elizabeth Hahn, Jim Harvey, Debbie Hesse, Abigail Howard,
41 Lindsay Mintenko, Isabelle McLemore, Mike Unger.

42

43 **Distribution of Board Binders**

44 Lucinda McRoberts provided an overview of the content in the binders given to each Board
45 member and highlighted travel information and the schedule of upcoming events.

46

47 **SCHEDULING THE SPECIAL BOARD MEETING TO ELECT BOARD OFFICERS**

48 Jim Sheehan explained that due to one-time transitional issues and change to the Board
49 composition, that the Board Officers will be elected during the Board Orientation on
50 Saturday, October 27, 2018.

51

52 ***MOTION:** To approve a special Board of Directors meeting on Saturday, October 27, 2018 to*
53 *elect Board Officers. Seconded. **APPROVED.***

54

55 **OFFICER ELECTIONS PROCESS**

56 Lucinda McRoberts provided an overview of Board Officer roles and the election process.

57

58 **NOMINATING COMMITTEE**

59 Lucinda McRoberts reported on the Nominating Committee composition and process.

60

61 **RESOLUTION FROM THE INTERNATIONAL RELATIONS COMMITTEE ON ANTI-DOPING**

62 Mike Unger provided background and context for the resolution on behalf of the
63 International Relations Committee.

64

65 ***MOTION:** To approve USA Swimming staff and the Board of Directors to contact Travis*
66 *Tygart and Bill Bock to develop a leadership strategy in anti-doping with FINA, WADA, and*
67 *the IOC. In addition, that USA Swimming strongly requests to FINA it develop a Swimming*
68 *Integrity Unit. Seconded. **APPROVED.***

69

70 **OFFICE REDESIGN**

71 Tim Hinchey provided background intentions to upgrade USA Swimming’s facilities and
72 updated the Board on the progress of a formal proposal that will be presented to the Board.

73

74 **BOARD SCHEDULE**

75 **UPCOMING IN-PERSON BOARD MEETINGS**

- 76
- Board Meeting, November 18, 2018 (New York)
 - Board Meeting, February 2, 2019 (Colorado Springs Marriott)
- 77

78 • Board Meeting, April 27, 2019 (Colorado Springs)

79

80 **OTHER MEETINGS/EVENTS**

81 • Board Orientation, October 26 & 27, 2018 (Denver)

82 • Safe Sport Leadership Conference (Optional) – January 31 (Colorado Springs)

83

84 **FOLLOW UP ITEMS**

85 There were no follow up items.

86

87 **ADJOURN**

88 Jim Sheehan adjourned this meeting at 12:39 p.m. Eastern Time.

89

90 Respectfully submitted:



Lucinda McRoberts, General Counsel & VP Business Affairs

USA Swimming Board of Directors Minutes Attachments

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Attachment 1

Page 1 – Agenda

Attachment 2

Memo on Election of Officers