



Featured Content

- Greetings from Angela Monty
- Zone Registration Chairs
- LSC Registrar Private Access
- New Club Application Checklist
- Registration / Membership Committee
- Introducing Megan Vallance, Coordinator, Member Services
- Protect Your LSC from Phishing Attacks
- Apprentice Official and Official Membership Certification Courses
- New Notification
- Find-A-Team Facility Information
- Miscellaneous Items
- Additional Resources

Greetings

From: Angela Monty, Chair. Registration / Membership Committee

We closed 2024 by celebrating a strong year of swimming. We experienced a record-breaking Olympic Trials in a stadium, the 2024 Paris Olympic Games with Team USA winning 28 Olympic medals, setting three World Records and one American record, and Team USA closing the year at Short Course Worlds with 21 world records, 28 American records, 28 championship records, and two world junior

records. With our athletes setting the standard and closing out the year on such a commanding note, it is our time to kick off 2025 with a reinvigorated purpose by finding new ways to contribute to our sport.

Do you have ideas, questions, or feedback? With the newness of SWIMS wearing off, let us start digging into the program and continue to find ways to make it better for everyone.

The members of the Registration/Membership & Times Committee, and the Zone Registrar contacts are terrific resources for you to reach out to. If we do not know the answer to your inquiries, we will assist in finding one! We also look forward to hearing ideas and feedback from our peers.

Finally, thank you for your leadership, networking, and assistance in streamlining processes, communication, and transitioning members with the updated registration processes. All registrars have been invaluable to the athletes and families of our amazing sport.

I wish you and your families a terrific 2025 and look forward to collaborating with you all in the new year!

All the Best,
Angela Monty

Zone Registration Chairs

Each Zone has a USA Swimming Registration Chair who can assist in the training of and dissemination of information to the LSC Registration / Membership Chairs. It is important to know who your Zone Chair is as they will help guide, support, and share information with you.

2023-24 USA Swimming Zone Registration Chairs

Eastern: Susan McDonald (MD), smcdonald.miswimoffice@gmail.com

Central: Angela Monty (WI), angela@wisconsinswimming.org

Southern: Vanessa Brewer (FL), vanessa.brewer@floridaswimming.org

Western: Laurie Benton (PC), laurie@pacswim.org

A complete list of LSC Registration Chairs can be found [here](#). Updates to this page can be sent to estimson@usaswimming.org.

Most USA Swimming committee meetings are open to the public to attend. If you are interested in attending a specific committee meeting, visit [USA Swimming's Events page](#).

LSC Registrars/Registration Chairs – we would like to have accurate information for all registrars/registration chairs. Please take a couple of minutes to complete this form: [LSC Registrar / Registration Chair Info](#)

LSC Registrar Private Access

We are building a new designated location for information/documents that are specific to LSC Registrars/Registration Chairs. The link to the location is here: [Registration-Membership OneDrive](#). Please do not share the link with others. Currently, there is no password, but we may add one moving forward (and will distribute that). Some items that are already located in the folder include [Foreign Forms](#) and the [Disability Waiver for Coach Requirement](#).

New Club Application Checklist for LSC Registrars

As a reminder, here is the link to the checklist for new club applications: [New Club Application Checklist](#)

Registration / Membership Committee

The new committee is currently in place:

Angela Monty, Chair, Wisconsin Swimming
Vanessa Brewer, Florida Swimming
Laurie Benton, Pacific Swimming
Moriah Tyrell, New England Swimming
Tracy Meece, Minnesota Swimming
Susan McDonald, Maryland Swimming
Karyn McCannon, Potomac Valley Swimming
Loren Fischbach, Gulf Swimming
Samantha Haley, Athlete Representative, Connecticut Swimming
Hadley Wartner, Athlete Representative, Minnesota Swimming
Harper Freeman, Athlete Representative, Potomac Valley Swimming
Kiran Jayasinghe, Athlete Representative, San Diego – Imperial Swimming

Introducing Megan Vallance, Coordinator, Member Services

Megan grew up in the southern suburbs of Chicago, Illinois, and has been passionate about the sport of swimming her entire life! She earned her bachelor's degree from Elmhurst University and her master's degree in sport management from the University of South Alabama. Megan swam for the Hickory Willow Swim Association from an early age and eventually had the privilege of coaching and giving back to the team that shaped her. With her teaching, coaching, and event management background, she looks forward to supporting and growing the swimming community through her role at USA Swimming.

You can email Megan directly at mvallance@usaswimming.org.

Protect Your LSC from Phishing Attacks

Phishing is a common cyber threat where attackers trick you into revealing personal information, such as passwords or credit card numbers, by pretending to be a trustworthy entity. Here are some tips to help you stay safe:

- **Be Skeptical of Emails and Messages:** Always verify the sender's email address and look for signs of phishing, such as misspellings, call to action, or unusual requests.

- **Avoid Clicking on Suspicious Links:** Hover over links to see the actual URL before clicking. If it looks suspicious, do not click.
- **Use Multi-Factor Authentication (MFA):** Adding an extra layer of security can protect your accounts even if your password is compromised.
- **Keep Software Updated:** Regular updates can fix security vulnerabilities that phishers might exploit.
- **Educate Yourself and Others:** Stay informed about the latest phishing tactics and share this knowledge with family and friends.

Stay vigilant and protect your personal information from phishing attacks!

Apprentice Official and Official Membership Certification Courses

A new notification is appearing soon – A Head Coach, Club Registrar, and Club Safe Sport Coordinator will get a weekly digest of all APTs not yet completed by athletes who are turning 18. It will run on Sunday night each week.

IMPORTANT: Member emails should belong to the member, not the parent or someone else. All 16 and older members should have their email addresses entered in to set them up correctly for creating their login to complete their APT. Additionally, it is important that all education courses, including APT, is to be taken through one's own login (not a parent, sibling, or any other login).

New Notification

Member Requirement Alerts have been moved to the new email notification template.

- Includes APT 18-Year-old birthday alert
- Includes APT 30/60-day alert for 17-year-olds
- Includes background check alert during one's expiring month
- Includes 30-day alert for all other member requirements
- Includes 30-day alert for grace period for Rules & Regulations, CPR (For Junior Coach), and CORE Certification
- Apprentice in Good Standing has been updated (cards will now show as being in Good Standing through the first 60 days)

Find-A-Team Facility Information

Current club member information can be found on USA Swimming's website based on the contact facility information found in the club's record. The club's head coach and/or club administrator can update their facility information in their club record. It is important that his information is current and accurate.

Life Membership

[Click here](#) to request a Life Membership.

This requires credit card information from the LSC or the individual looking to become a Life member. Life members will be announced at the USA Swimming Annual Business Meeting in September.

Miscellaneous Items

Read through the below items:

- Here is the link to the refund policy: [Refund Policy](#)
- Emails from USA Swimming: The email listed in SWIMS is your preferred email and is where all general USA Swimming communications are sent. If you would like USA Swimming communications sent to a specific email, please list that email as your preferred email in SWIMS. This email can be updated at any time.
- Enhancements to SWIMS:
 - If there are enhancements you think would benefit members and/or SWIMS users, please send to Angela Monty (admin@wisconsinswimming.org).
- Links to the 2025 USA Swimming Rulebooks (regular and mini): [Regular](#) and [Mini](#)
 - Note: Both can be purchased through SwimOutlet starting mid-February.
- Links to the [2022](#) and [2023](#) Demographics Reports – 2024 Demographics Report is underway.

Additional Resources

- [Bulk Guide](#)
- [Athlete Self Renewal guide](#)
- [Non-Athlete Self Renewal](#)
- If you need to report a concern of sexual misconduct, please contact your local law enforcement agency and the U.S. Center for SafeSport. You can make a report to the U.S. Center for SafeSport at www.uscenterforsafesport.org/report-a-concern/.
- All other Safe Sport concerns can be reported through USA Swimming's online reporting form at www.usaswimming.org/report or by contacting USA Swimming's Safe Sport staff at safesport@usaswimming.org.
- For additional assistance please email the following:
 - Background check email BackgroundCheck@usaswimming.org
 - APT questions: please [submit a ticket](#)



© 2025 USA Swimming
1 Olympic Plaza Colorado Springs, CO, 80909