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Greetings

From: Angela Monty, Chair. Registration / Membership Committee

Welcome to the 2025 registration year! It was wonderful to see so many registration chairs at the Annual Workshop in Denver. Following the success that the USA Swimming athletes had in the pool at the 2024 U.S. Olympic Team Trials - Swimming in Indianapolis and the Olympic Games in Paris, many of

us are celebrating this class of Olympians and their stories as LSCs are preparing for an increase in our membership numbers. We know that this is keeping our LSC offices very, very busy.

To continue our support of the registration chairs, our USA Swimming staff liaisons have agreed to continue regular webinars for SWIMS updates, questions, and information. They will also be continuing to send out the very informative SWIMS 3.0 release emails. We are appreciative of all their hard work. Please make sure to take a few moments to attend the webinars and take the time to read the releases.

The National Committee Members are also available as resources. Please reach out to us with questions, comments, and suggestions. Each zone also has a USA Swimming Registration Chair that can assist in the training of, and dissemination of, information to the LSC Registration / Membership Chairs. It is important to know who your Zone Chair is as they will help guide, support, and share information with you (see below).

Finally, if you are new to your role or your LSC has new office staff, please let us know. We would like to connect with all new registrars and provide support as they transition into their role.

We look forward to working with you during the 2025 registration year!

All the Best,
Angela Monty

Help and Support Are Available

Each Zone has a USA Swimming Registration Chair who can assist in the training of and dissemination of information to the LSC Registration / Membership Chairs. It is important to know who your Zone Chair is as they will help guide, support, and share information with you.

2023-24 USA Swimming Zone Registration Chairs

Eastern: Susan McDonald (MD), smcdonald.miswimoffice@gmail.com

Central: Angela Monty (WI), angela@wisconsinswimming.org

Southern: Vanessa Brewer (FL), vanessa.brewer@floridaswimming.org

Western: Laurie Benton (PC), laurie@pacswim.org

A complete list of LSC Registration Chairs can be found here. Updates to this page can be sent to estimson@usaswimming.org.

Most USA Swimming committee meetings are open to the public to attend. If you are interested in attending a specific committee meeting, visit [USA Swimming's Events page](#).

LSC Registrars/Registration Chairs – we would like to have accurate information for all registrars/registration chairs. Please take a couple of minutes to complete this form: [LSC Registrar / Registration Chair Info](#)

New Club Application Checklist for LSC Registrars

Here is the link to the checklist for new club applications: [New Club Application Checklist](#)

New Club Fees

- The annual fee for existing club teams will increase to \$225 per year.
- The additional \$155 increase over the existing annual fee will be utilized in the Sport Development budget.
- The club fee for new club teams to USA Swimming will be \$750 for their first year. USA Swimming Staff may determine reduced fees for new clubs based on outreach membership and, or geographical isolation.
- A quarterly report will be submitted by Sport Development and posted on the website to outline the services provided.

For all the legislation items from the 2024 Annual Business Meeting, go to:

- Actions Taken by HOD Summary: [Actions](#)
- 2024 HOD Legislative Actions: [2024 HOD](#)
- Major Legislative Changes for 2025: [2025 Changes](#)

Registration / Membership Committee

Note: This includes members from the previous Times Recognition Committee. The committee will have some changes, and the new committee will be in place until January 1, 2025

Angela Monty, Chair, Wisconsin Swimming
Vanessa Brewer, Florida Swimming
Laurie Benton, Pacific Swimming
Moriah Tyrell, New England Swimming
Tracy Meece, Minnesota Swimming
Susan McDonald, Maryland Swimming
Karyn McCannon, Potomac Valley Swimming
Loren Fischbach, Gulf Swimming
Oded Ravid, Georgia Swimming
Samantha Haley, Athlete Representative, Connecticut Swimming
Hadley Wartner, Athlete Representative, Minnesota Swimming
Harold Christiansen, Athlete Representative, Gulf Swimming
Megan Schill, Athlete Representative, North Dakota Swimming
Samantha Gilbert, Athlete Representative, Potomac Valley Swimming

Junior Official Membership

Description:

- This membership is only available for anyone who is 16 or 17 years of age.

- Required to complete Safe Sport for Youth Athletes (12-17)
- Required to complete Concussion Protocol Training

Note: If registered as a Jr. Official, once the member turns 18, all the requirements including Athlete Protection Training and Background Check are required. Once the requirements have been met, the membership will automatically change to Official.

[READ MORE](#)

Notifications

Member Requirement Alerts have been moved to the new email notification template.

- Includes APT 18-Year-old birthday alert
- Includes APT 30/60-day alert for 17-year-olds
- Includes background check alert during one's expiring month
- Includes 30-day alert for all other member requirements
- Includes 30-day alert for grace period for Rules & Regulations, CPR (For Junior Coach), and CORE Certification
- Apprentice in Good Standing has been updated (cards will now show as being in Good Standing through the first 60 days)

Life Membership

[Click here](#) to request a Life Membership.

This requires credit card information from the LSC or the individual looking to become a Life member. Life members will be announced at the USA Swimming Annual Business Meeting in September.

Foreign Forms

For quick reference, please keep the following forms on hand:

- [Foreign Invitation to Athletes and Teams](#)
 - This form must be completed and submitted anytime foreign athletes and/or teams, including non-athletes are invited to compete in the U.S. This includes all "open border" countries, Canada, Puerto Rico, U.S. Virgin Islands, etc.
- [Notification of USA Swimming Membership](#)
 - This form can be completed and submitted by the LSC registration chair or the foreign member who is joining USA Swimming.
- [Release USA Swimming Member to Join Foreign Federation](#)
 - This form is to be completed and submitted by the LSC registration chair or the member who is requesting to be released.
- [Foreign Travel Permit](#)

- This form is to be completed and submitted by the LSC registration chair or the member requesting permission to travel abroad. Times from foreign meets will be uploaded to SWIMS if the individual was member at the time of the swims.
- [Foreign Athlete 30-day Try-Out Permission Form](#)
 - This form is to be completed and submitted by the LSC registration chair or foreign member requesting permission to train in the U.S. either with a USA Club member or college/university team.

Disability Waiver

When a coach is not able to complete CPR/AED and/or In-water Safety Training, the coach can apply for a waiver. The instructor facilitating the course(s) usually confirms the length of the waiver, so the LSC registrar isn't the one making that determination. This allows the registrars to be the neutral gate keepers. Generally, the instructors are pretty clear: if it is a temporary disability (like a broken arm, etc.) they would likely give up to one year and if it is a long-term or permanent disability, they clarify that, and it would be the normal two-year validity. Please be cautious about automatically applying one year to all waivers because that can be perceived as discrimination.

The Disability Waiver form can be found [here](#).

Miscellaneous Items

Read through the below items:

- [Click here](#) for the latest information, releases, and updates on SWIMS 3.0
- The [resource list](#) has been updated. This helps direct who you should contact at USA Swimming for various things
- Enhancements to SWIMS:
 - If there are enhancements you think would benefit members and/or SWIMS users, please send to Angela Monty (admin@wisconsinswimming.org).
- Link to the 2025 USA Swimming Rulebook will be available mid-December
- Links to the [2022](#) and [2023](#) Demographics Reports

Additional Resources

- [Bulk Guide](#)
- [Athlete Self Renewal guide](#)
- [Non-Athlete Self Renewal](#)
- If you need to report a concern of sexual misconduct, please contact your local law enforcement agency and the U.S. Center for SafeSport. You can make a report to the U.S. Center for SafeSport at www.uscenterforsafesport.org/report-a-concern/.
- All other Safe Sport concerns can be reported through USA Swimming's online reporting form at www.usaswimming.org/report or by contacting USA Swimming's Safe Sport staff at safesport@usaswimming.org.
- For additional assistance please email the following:

- Background check email BackgroundCheck@usaswimming.org
- APT questions: please [submit a ticket](#)



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